



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
PASUGUAN NG REPUBLIKA NG PILIPINAS
NAIROBI

LET-PHL- 105 -2022

REQUEST FOR QUOTATION

27 April 2022

Sir/Madam:

The Embassy of the Republic of the Philippines in Nairobi, Kenya, through its Bids and Awards Committee, hereby invites all interested proponents to quote their lowest price for the procurement of 9 tally board sets of 13 pages each with pre-printed names. Below are the technical specifications of the tally board:

- Material: Kraft paper, weight 110gsm (-5%);
- Size: 36 in. W x 48 in. L (914.40mm x 1,216.20mm);
- One side printing (simplex) – black ink on white background;
- 9 tally board sets of 13 pages each with pre-printed names.

Interested proponents are requested to submit their quotation and valid Business Permit. All quotations submitted shall be inclusive of VAT and other charges.

The submission of quotation is on or before 29 April 2022 at the **Embassy of the Republic of the Philippines P.O. Box 47941, 00100 Mzima Springs Road, Lavington, Nairobi, Kenya** or via email at phnairobiacsecretariat@gmail.com and/or nairobi.pe@dfa.gov.ph.

The Embassy will secure the services from the proponent who provides the lowest quote fulfilling the Embassy's requirements.

For further information, please contact BAC Secretariat at mobile number nos. +254 736 3100 50 and +254 736 3100 66.

Yours truly,


MARIA ROSANNA O. JOSUE
Chairperson, Bids and Awards Committee