



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
PASUGUAN NG REPUBLIKA NG PILIPINAS
NAIROBI

LET – PHL- 267 -2021

11 November 2021

**BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION**

Sir/Madam:

1. The Embassy of the Republic of the Philippines in Nairobi, Kenya, through the authorized appropriations the General Appropriations Act, intends to apply the sum of KSH 725,000.00 (Seven Hundred Twenty Five Thousand Kenyan Shilling)/ USD 6,589.60 being the Approved Budget of the Contract (ABC) for the Procurement of furniture (Leather sofa set) for the official use of the Embassy of the Philippines.

Name of the Project: Procurement of Furniture- Sofa Set (1 set)

2. Interested proponents are requested to submit their (a) **duly signed quotation form (ANNEX A)** and (b) **valid Business Permit** and c) **KRA Pin**

Mode of Payment : Cheque
Currency : Kenyan Shillings (Ksh)
Price Quote : All quotations submitted shall be inclusive of VAT
and Other charges

Submission of quotation and eligibility documents is **on or before 15 November 2021** at the **Embassy of the Republic of the Philippines P.O. Box 47941**, 001 Mzima Springs, Lavington P.O. Box 47941, 00100 Nairobi Kenya or email at phnairobiacsecretariat@gmail.com and/or nairobi.pe@dfa.gov.ph.

3. The BAC Secretariat reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.
4. For further information, please contact
Bids and Awards Committee, Secretariat
Embassy of the Republic of the Philippines
P.O. Box 47941, 001 Mzima Springs Lavington, Nairobi, Kenya
Telephone No: 0736310050

Yours truly,

WILLIAM O. TAN
Chairman, Bids and Awards Committee

EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
P.O. Box 47941, 001 Mzima Springs
Lavington, Nairobi, Kenya

QUOTATION

Name of the Project: Procurement of Furniture	Unit	Qty	Unit Cost (Inclusive of VAT)	Total Cost (Inclusive of Vat)
Leather Sofa Set	set	1		
Delivery charges				
TOTAL				

Submitted by:

Date: _____

Mode of Payment:Cheque

payable to: _____