



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
PASUGUAN NG REPUBLIKA NG PILIPINAS  
NAIROBI

LET-PHL- 309 -2022

REQUEST FOR QUOTATION

22 December 2022

Sir/Madam:

The Embassy of the Republic of the Philippines in Nairobi, Kenya, through its Bids and Awards Committee, invites all interested proponents to submit their lowest quote for the procurement of one (1) aluminum extension ladder with a length of at least twenty four (24) feet.

Interested proponents are requested to submit their quotation and valid Business Permit. The Embassy intends to apply the sum of **KSH 40,000.00** (Forty Thousand Kenyan Shillings) as the Approved Budget for the procurement of said item. All quotations submitted shall be inclusive of VAT and other charges.

The submission of quotation is on or before 27 December 2022 at the **Embassy of the Republic of the Philippines P.O. Box 47941, 001 Mzima Springs Road, Lavington, Nairobi, Kenya** or via email at [phnairobiacsecretariat@gmail.com](mailto:phnairobiacsecretariat@gmail.com) and/or [nairobi.pe@dfa.gov.ph](mailto:nairobi.pe@dfa.gov.ph).

The Embassy will procure from the proponent that provides the most responsive quote and fulfills the Embassy's requirements.

For further information, please contact BAC Secretariat at mobile number nos. +254 736 3100 50 and +254 736 3100 66.

Yours truly,

  
**LOUIE DANÉ C. MERCED**

*Alternate Chairperson, Bids and Awards Committee*