



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
PASUGUAN NG REPUBLIKA NG PILIPINAS  
NAIROBI

LET-PHL- 315 -2022

**REQUEST FOR QUOTATION**

26 December 2022

Sir/Madam:

The Embassy of the Republic of the Philippines in Nairobi, Kenya, through its Bids and Awards Committee, invites all interested proponents to quote their lowest price for the following:

- Twelve (12) ergonomic mesh office chairs, black;
- One (1) 3-seater link chair powder coated steel frame, black;
- Four (4) mesh visitor chairs, black;
- Twelve (12) 4-drawer filing cabinets with bar; and
- One (1) swinging 2-door cabinet.

All quotations submitted should be inclusive of VAT and other charges.

Interested proponents are requested to send their **quotation and valid Business Permit** on or before 27 December 2022 at the Embassy of the Republic of the Philippines, 001 Mzima Springs Road, Lavington, Nairobi, Kenya or via email at [phnairobiacsecretariat@gmail.com](mailto:phnairobiacsecretariat@gmail.com) and/or [nairobi.pe@dfa.gov.ph](mailto:nairobi.pe@dfa.gov.ph).

The Embassy will procure the above listed items from the proponent providing the lowest responsive quote fulfilling the Embassy's requirements.

For further information, please contact BAC Secretariat at mobile number nos. +254 736 3100 50 and +254 736 3100 66.

Very truly yours,

  
**LOUIE DANE C. MERCED**

Alternate Chairperson, Bids and Awards Committee